



OvidSP

Books@Ovid User Manuel

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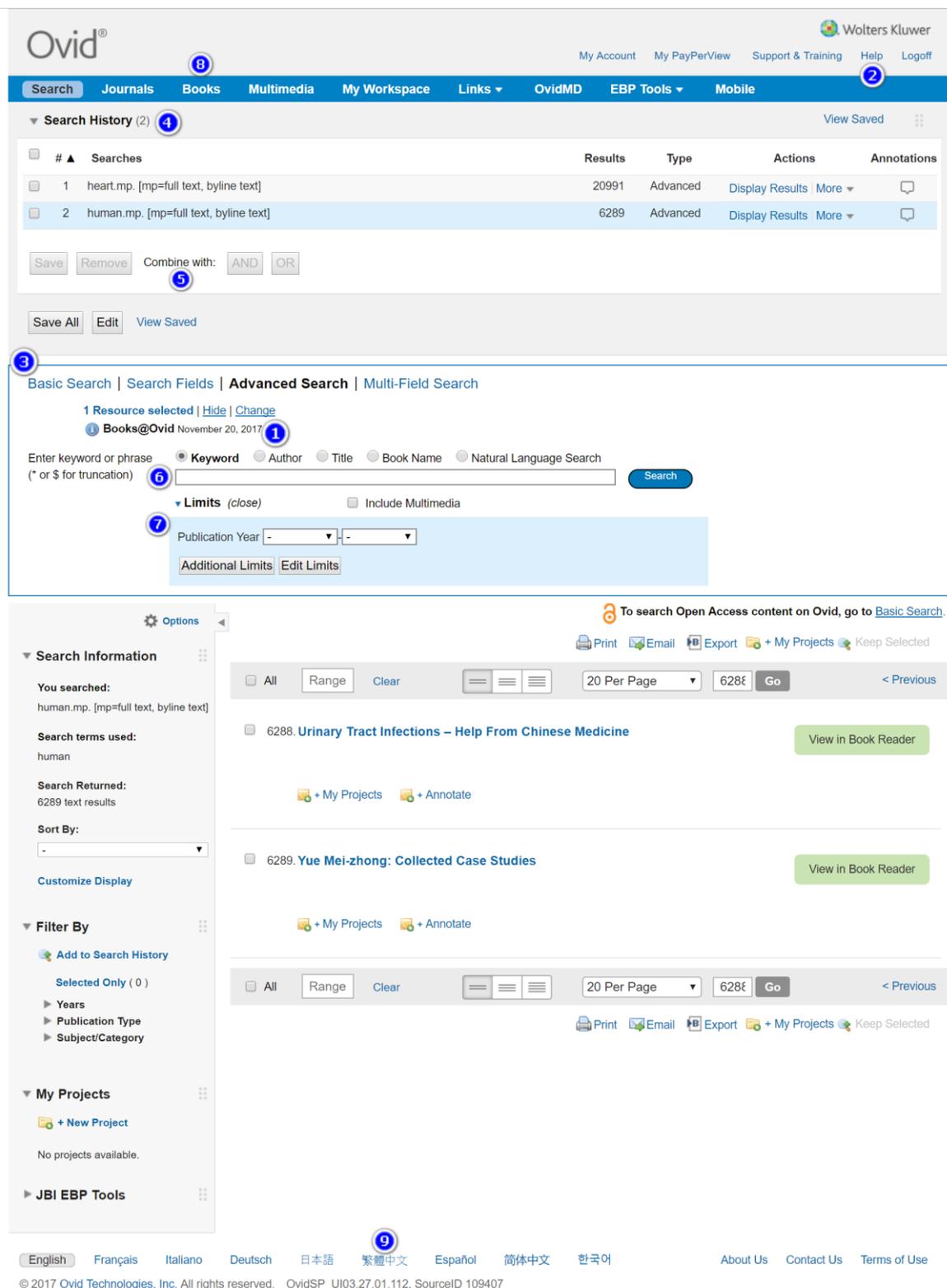
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1. Starting to Use Books@Ovid

Once users chosen Books@ovid as their search resource, the system will enter Books@Ovid main search page as followed :



The screenshot shows the Ovid Books@Ovid search interface. Key elements are highlighted with numbered callouts:

- 1:** The search results table, showing columns for #, Searches, Results, Type, Actions, and Annotations. Two results are listed: 'heart.mp. [mp=full text, byline text]' and 'human.mp. [mp=full text, byline text]'.
- 2:** The top navigation bar, including 'Search', 'Journals', 'Books', 'Multimedia', 'My Workspace', 'Links', 'OvidMD', 'EBP Tools', and 'Mobile'.
- 3:** The search history section, showing a list of previous searches with options to save, remove, or combine them.
- 4:** The search fields section, including 'Basic Search', 'Search Fields', 'Advanced Search', and 'Multi-Field Search'.
- 5:** The search criteria section, including 'Enter keyword or phrase', 'Limits', and 'Include Multimedia'.
- 6:** The search button.
- 7:** The search results table, showing the first two results: '6288. Urinary Tract Infections – Help From Chinese Medicine' and '6289. Yue Mei-zhong: Collected Case Studies'.
- 8:** The search information sidebar, including 'Search Information', 'Filter By', 'My Projects', and 'JBI EBP Tools'.
- 9:** The footer, including language options (English, Français, Italiano, Deutsch, 日本語, 繁體中文, Español, 简体中文, 한국어) and contact information.

at Books@Ovid :

1. Resource Name : The name of the current resource location
2. Help : Online help
3. Search Icon : The users can choose their searching method according to their needs.
4. Search history : Ovid will document users' previous search in the 『#』 column ; the search will be recorded under 『Searches』 ; the number of search result found will be shown in the 『Results』 column ; and the search method used will be displayed in the 『Search Type』 column ; User can view their search result by clicking 『Display』
5. Search history management : Combine, save, and delete search history :

Combine selections with: or bottom to manage the search using

Boolean searching logic.

Remove Selected : Delete selected search

Save Search History : Save selected search

6. Search command : Enter searching commands or keywords
7. Limit : Searching limits
8. Books : Search e-Book
9. Platform language: Currently platform languages are available in English, French, Dutch, Spanish, Simplified and Traditional Chinese.

2. Database Search

(2.1) Search

1. How do you choose your search mode ?

(1) Basic Search : **Basic Search**

- i. Provide end user a quick and easy search mode that finds answers in a short period of time using ordinary language.
- ii. Check spelling: Spell check for you keywords.
- iii. Include Related Terms: Selecting *Include Related Terms* allows you to expand your original search criteria with word variations, synonyms and acronyms.

(2) Search Fields : **Search Fields**

- i. Apply fields to a search statement (or field a search) and restrict OvidSP's search to only the text of the fields indicated.
- ii. OvidSP provides 27 different fields for users.

(3) Advanced Ovid Search : **Advanced Search**

- i. Provides a complete, versatile searching platform
- ii. Use the Advanced Search option to search :
 - ✓ commonly-used fields
 - ✓ combine search terms or search statements using Boolean operators
 - ✓ Ovid command-line syntax advance user
 - ✓ Spell check

(4) Multi-Field Search : **Multi-Field Search**

- i. Multi-Field search enables you to search using multiple search terms.
- ii. Additional search fields can be typed on text boxes, along with drop-down lists that specify the field to search for each text box, and drop-down lists specifying whether to AND or OR the text boxes together.

2. Search

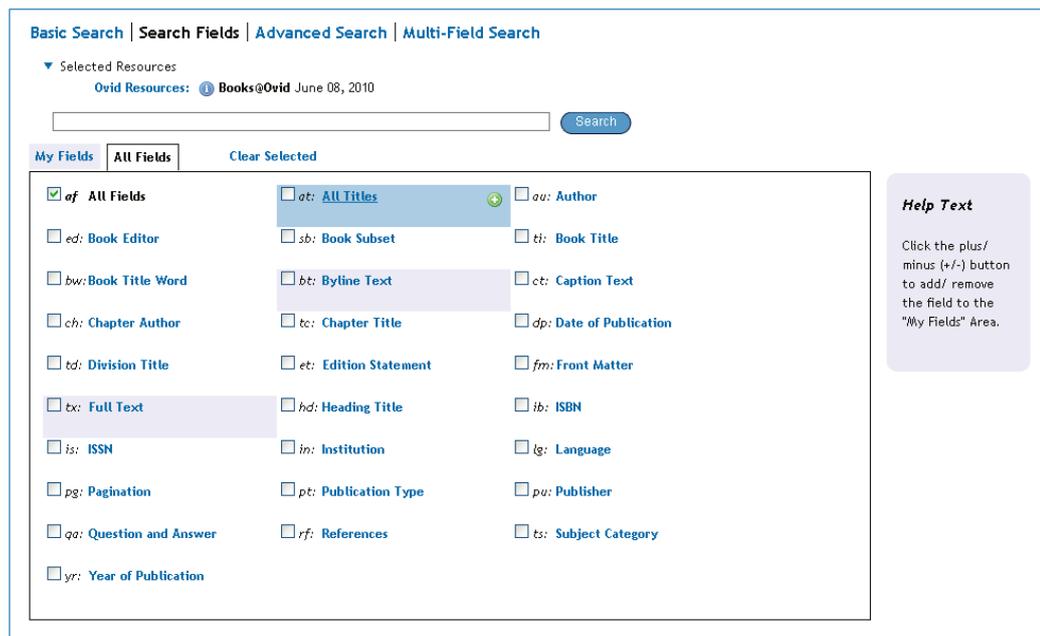
(1) Basic search :

When logging into OvidSP, the default search mode will be basic search. User can

enter the questions in the search bar using ordinary languages and the system will search 10,000 relevant results for you.

(2) Search Fields :

In the *Search Fields* mode, you may view all indexed fields of a database within the *Show All* tab. It helps User to enter searching criteria to yield precise content. In addition, by clicking the field names, user can view specific information about the field.



(3) Keyword search :

Keyword search can be done under Advanced Ovid Search by clicking the Keyword option under the search bar.

(4) Search by author name :

User can search by book authors name within the Advanced Ovid Search by clicking the Author option. Enter the last name first and then enter authors first name or initial.

(5) Search by title :

User can search by title within Advanced Ovid Search.

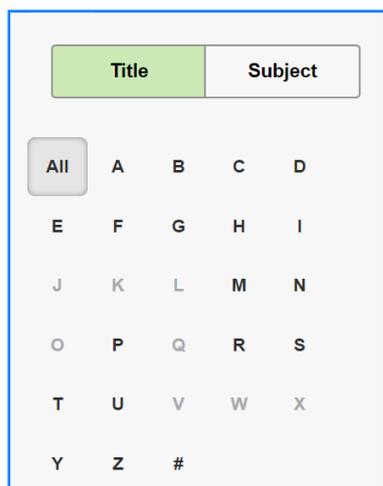
(6) Search by book name :

User can search by the title of the book by selecting Book Name option under Advanced Ovid Search.

(2.2) Browse

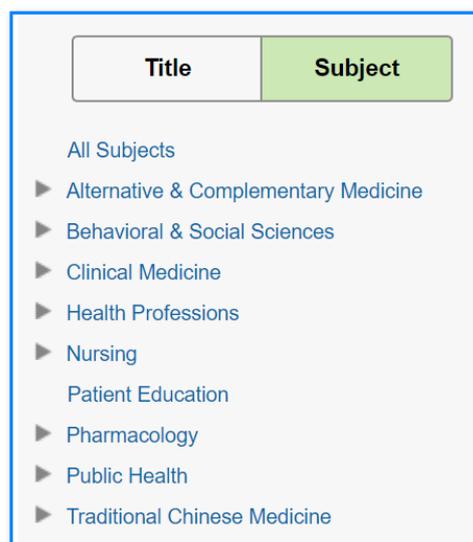
By clicking the 『Books』 tab, User can choose to browse the database by book name or by its subject.

1. Browse by book title:



To list books by title. Browse here if you know the name of the book or if you want to browse an alphabetical list of titles.

2. Browse by subject:



To list books by subject category. Browse here if you know that books you want pertain to a certain subject. Or, create an alphabetically arranged subject matter list.

Ovid arranges subscriber's subscription into 8 categories and numerous sub-categories. When specific categories are chosen, corresponding booklist will appear in the right hand side of the screen for browsing.

The 8 categories : "Clinical Medical", "Behavioral & Social Sciences", "Health Professions", "Life & Biomedical Sciences", "Nursing", "Patient Education, "Pharmacology" and Traditional Chinese Medicine.

(2.3) Limits

1. Limits

- (1) OvidSP Database Limits focus your search to specific aspects of information. User may apply limits to filter criteria and reduce the number of records in your results set.

Access limit options can be done from two locations within your OvidSP session:

- *common limits* from the *Basic Search* tab, or
- The full suite of database limit options from the Limit a Search page.

Enter keyword or phrase
(* or \$ for truncation)

Keyword Author Title Book Name Natural Language Search

▶ **Limits** (*expand*) Include Multimedia

↓

▼ **Limits** (*close*) Include Multimedia

Publication Year -

(2) Additional Limits

- Access the full suit of limit option by clicking Additional Limits.
- If the options are in the scroll down menu, press “shift” or “Ctrl” to multiple select desires limits.

Limit A Search

<input type="checkbox"/>	Searches	Results	Type
<input type="radio"/>	1 heart.mp. [mp=full text, byline text]	20991	Advanced
<input checked="" type="radio"/>	2 human.mp. [mp=full text, byline text]	6289	Advanced

L i m i t s

Publication Year - - -

To select or remove multiple items from a list below, hold down the Shift, Ctrl, or "Apple" key while selecting.

Book Subsets

- Alternative & Complementary Medicine
- Arts & Humanities
- Behavioral & Social Sciences
- Clinical Medicine
- Health Professions

Publication Types

- Atlas
- Clinical Manual/Handbook/Quick Reference
- Drug Reference
- Nursing Practice
- Quick Reference

Year Published

- Last Year
- Last 2 Years
- Last 3 Years
- Last 4 Years
- Last 5 Years

Subject Categories

- Abnormal Psychology
- Acupuncture
- Advanced Practice
- Agriculture
- Agronomy

Star Ranking

- ***** Five Stars (0)
- **** Four Stars (0)
- *** Three Stars (0)
- ** Two Stars (0)

Limit A Search

(3) Edit Limits Edit Limits

Subscriber can use Edit Limits to customize their frequent used limits options.

L i m i t s

Publication Year - - -

To select or remove multiple items from a list below, hold down the Shift, Ctrl, or "Apple" key while selecting.

Book Subsets

- Alternative & Complementary Medicine
- Arts & Humanities
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- Clinical Medicine
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Publication Types

- Atlas
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- Last 3 Years
- Last 4 Years
- Last 5 Years

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- ***** Five Stars (0)
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- ** Two Stars (0)

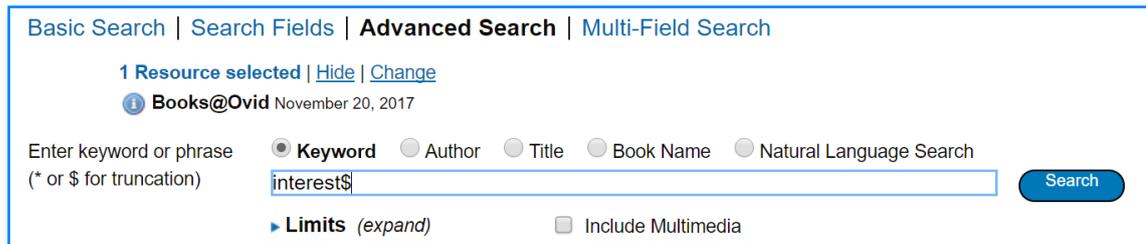
Customize Limits

(2.4) Search Command

When using Advanced Ovid Search by keyword, the following search command can be used to expedite your search.

1. Truncation and Wild Cards

- ✓ Variable domain with no limit : 「\$」

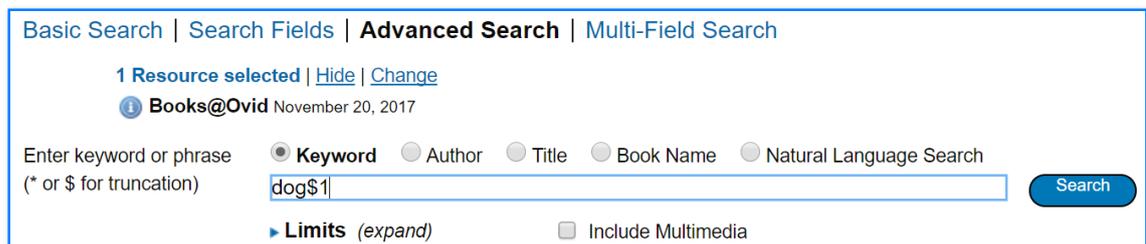


The screenshot shows the Ovid search interface with the following details:

- Navigation: Basic Search | Search Fields | **Advanced Search** | Multi-Field Search
- Resource: 1 Resource selected | Hide | Change
- Database: Books@Ovid November 20, 2017
- Search Type: Keyword (selected), Author, Title, Book Name, Natural Language Search
- Search Box: Enter keyword or phrase (* or \$ for truncation) containing "interest\$"
- Buttons: Search, Limits (expand), Include Multimedia

Under this command, result will find interest, interests, interested, interesting...etc.

- ✓ Variable domain with limit :
you can limit the maximum length of the variable you wish to have after your search by adding a maximum parameter after the 「\$」. For Example, 「dog\$1」



The screenshot shows the Ovid search interface with the following details:

- Navigation: Basic Search | Search Fields | **Advanced Search** | Multi-Field Search
- Resource: 1 Resource selected | Hide | Change
- Database: Books@Ovid November 20, 2017
- Search Type: Keyword (selected), Author, Title, Book Name, Natural Language Search
- Search Box: Enter keyword or phrase (* or \$ for truncation) containing "dog\$1"
- Buttons: Search, Limits (expand), Include Multimedia

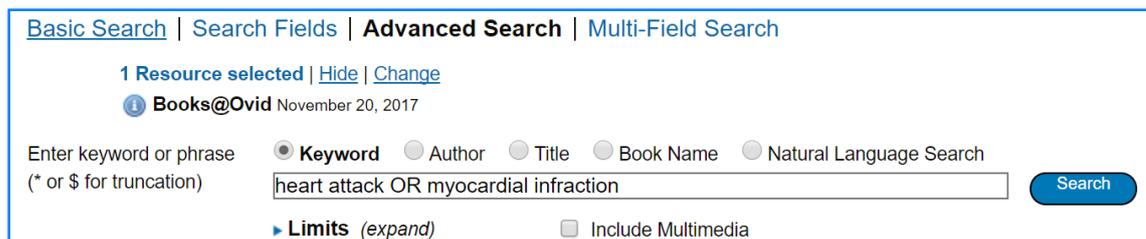
Under this command, the search will return: dog, dogs, but not dogma.

2. Query and Boolean Operators

- ✓ **OR**

The OR operator lets you retrieve records that contain any of your search terms. For example, the search heart attack or myocardial infarction retrieves records that contain heart attack, myocardial infarction or both terms.

“Heart attack OR myocardial infarction”=> Results are all inclusive.



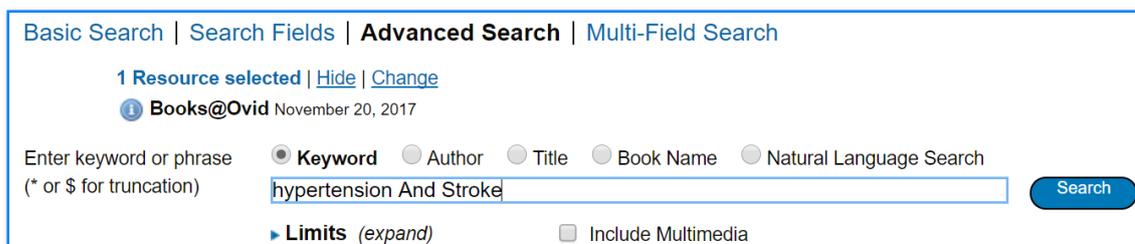
The screenshot shows the Ovid search interface with the following details:

- Navigation: Basic Search | Search Fields | **Advanced Search** | Multi-Field Search
- Resource: 1 Resource selected | Hide | Change
- Database: Books@Ovid November 20, 2017
- Search Type: Keyword (selected), Author, Title, Book Name, Natural Language Search
- Search Box: Enter keyword or phrase (* or \$ for truncation) containing "heart attack OR myocardial infarction"
- Buttons: Search, Limits (expand), Include Multimedia

✓ **AND**

The AND operator lets you retrieve only those records that include all of your search terms. For example, the search *hypertension And Stroke* retrieves only those records that contain both terms *hypertension And Stroke* together in the same record.

Hypertension And Stroke



The screenshot shows a search interface with the following elements:

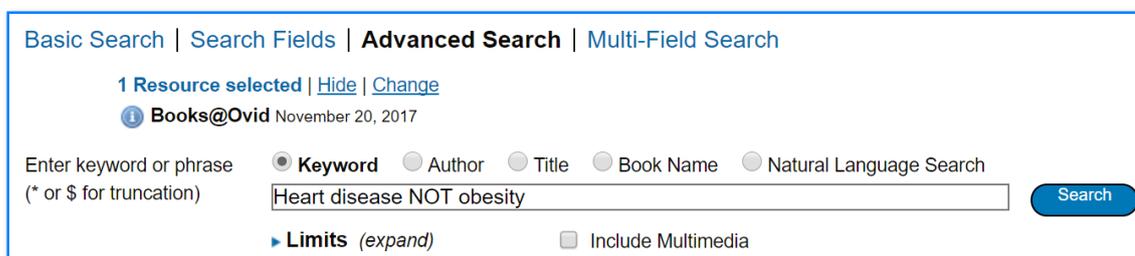
- Navigation links: Basic Search | Search Fields | **Advanced Search** | Multi-Field Search
- Status: 1 Resource selected | Hide | Change
- Account: Books@Ovid November 20, 2017
- Search type: Keyword (selected), Author, Title, Book Name, Natural Language Search
- Input field: Enter keyword or phrase (* or \$ for truncation) containing "hypertension And Stroke"
- Search button: Search
- Options: Limits (expand), Include Multimedia (checkbox)

Results exclude records that do not contain both terms.

✓ **NOT**

The NOT operator lets you retrieve records that contain your first term but exclude the second term. In this way, you can restrict the scope of your results. For example, the search *heart disease NOT obesity*

Heart disease NOT obesity



The screenshot shows a search interface with the following elements:

- Navigation links: Basic Search | Search Fields | **Advanced Search** | Multi-Field Search
- Status: 1 Resource selected | Hide | Change
- Account: Books@Ovid November 20, 2017
- Search type: Keyword (selected), Author, Title, Book Name, Natural Language Search
- Input field: Enter keyword or phrase (* or \$ for truncation) containing "Heart disease NOT obesity"
- Search button: Search
- Options: Limits (expand), Include Multimedia (checkbox)

The return retrieves only those records that contain the term heart disease but exclude the term obesity.

✓ **ADJ**

The ADJ operators finds two terms next to each other in the specified order. For example,

Role ADJ play

Basic Search | Search Fields | **Advanced Search** | Multi-Field Search

1 Resource selected | Hide | Change

Books@Ovid November 20, 2017

Enter keyword or phrase
(* or \$ for truncation)

Keyword Author Title Book Name Natural Language Search

Role ADJ play

Search

► Limits (expand) Include Multimedia

Then the database will return result correspond by “role play”

✓ **FREQ**

Syntax that applies a frequency operator requires that you qualify your term to a field, then apply the frequency you want, as in: <term>.xy./freq=n. In this syntax, xy is the two-letter field code and n represents the minimum number of times that you want your term to appear in records retrieved. Do not use spaces in this search statement. For example,

hepatitis.tx/freq=5

Basic Search | Search Fields | **Advanced Search** | Multi-Field Search

1 Resource selected | Hide | Change

Books@Ovid November 20, 2017

Enter keyword or phrase
(* or \$ for truncation)

Keyword Author Title Book Name Natural Language Search

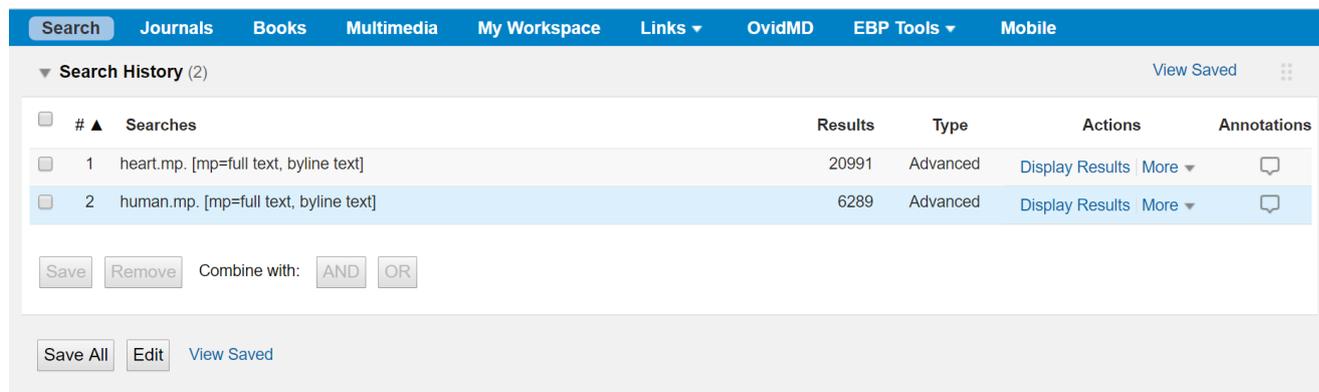
hepatitis.tx/freq=5

Search

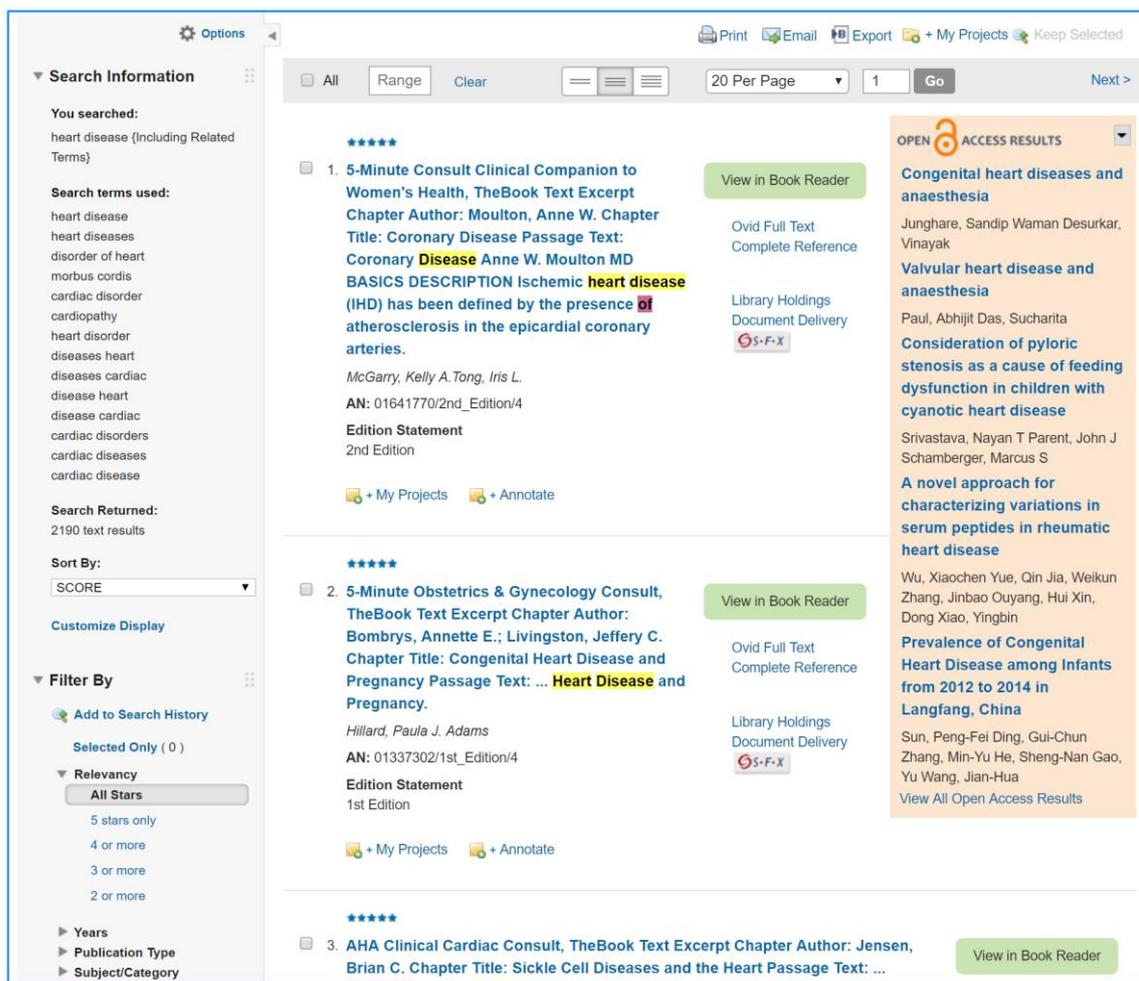
► Limits (expand) Include Multimedia

The return retrieves only records in which the phrase hepatitis appears five or more times in the Full Text (TX) field of the database.

3. Search Result



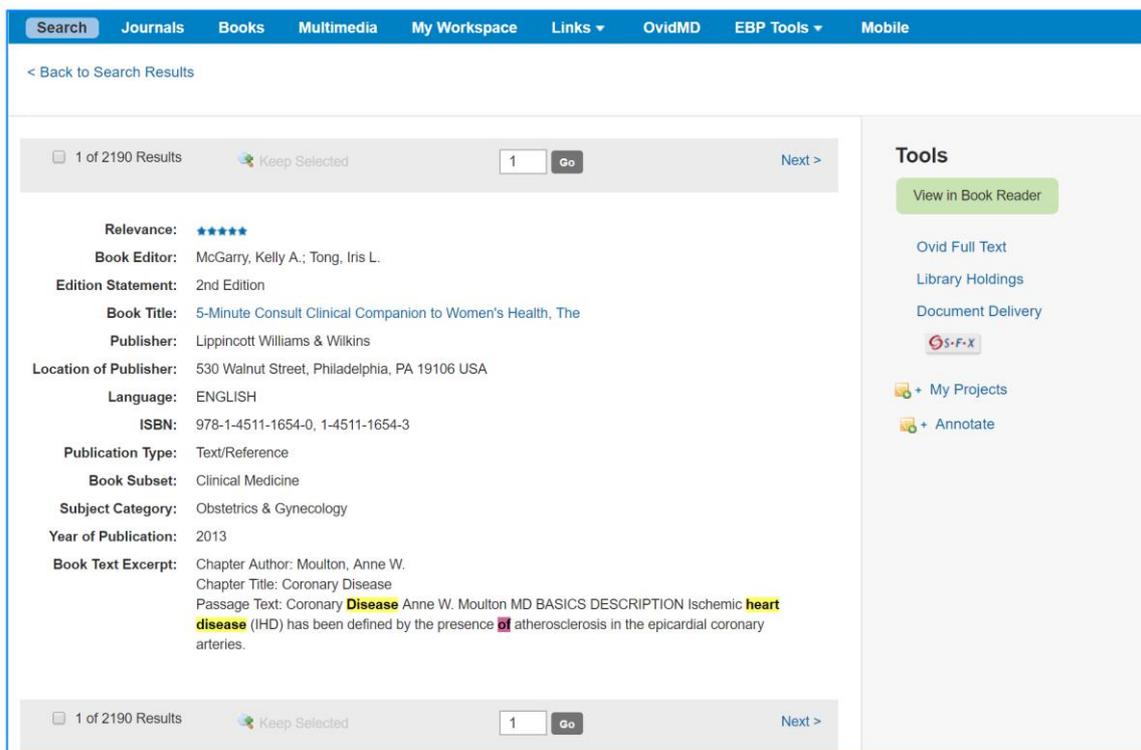
OvidSP provides a display to view, access more information about, and output records from any results set in your search history. OvidSP displays titles for the last set in the search history by default. Alternatively, click the **Display Results** button of another set, and OvidSP opens the Search Results display for the set.



(3.1) Result Display

A. Complete Reference

Complete Reference displays all the available fields with its entire information or detail per field.



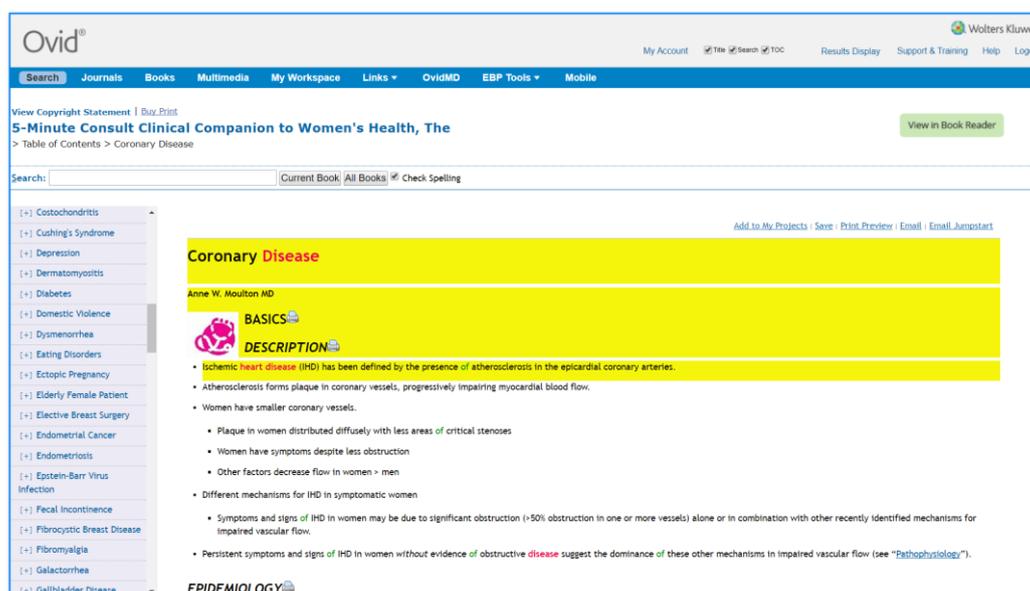
The screenshot shows the Ovid search results interface. At the top, there is a navigation bar with options: Search, Journals, Books, Multimedia, My Workspace, Links, OvidMD, EBP Tools, and Mobile. Below the navigation bar, there is a search bar and a results summary: "1 of 2190 Results". The main content area displays the following details for a book reference:

- Relevance:** ★★★★★
- Book Editor:** McGarry, Kelly A.; Tong, Iris L.
- Edition Statement:** 2nd Edition
- Book Title:** 5-Minute Consult Clinical Companion to Women's Health, The
- Publisher:** Lippincott Williams & Wilkins
- Location of Publisher:** 530 Walnut Street, Philadelphia, PA 19106 USA
- Language:** ENGLISH
- ISBN:** 978-1-4511-1654-0, 1-4511-1654-3
- Publication Type:** Text/Reference
- Book Subset:** Clinical Medicine
- Subject Category:** Obstetrics & Gynecology
- Year of Publication:** 2013
- Book Text Excerpt:** Chapter Author: Moulton, Anne W. Chapter Title: Coronary Disease Passage Text: Coronary **Disease** Anne W. Moulton MD BASICS DESCRIPTION Ischemic **heart disease** (IHD) has been defined by the presence of atherosclerosis in the epicardial coronary arteries.

On the right side, there is a "Tools" panel with options: View in Book Reader, Ovid Full Text, Library Holdings, Document Delivery, My Projects, and Annotate.

B. Ovid Full Text

Browse books by title, user can browse all content of the selected book. Furthermore, the content and pictures can be printed, saved, or email by chapters.



The screenshot shows the Ovid Full Text page for a book chapter. The page title is "5-Minute Consult Clinical Companion to Women's Health, The" and the chapter title is "Coronary Disease". The page includes a search bar, a table of contents, and a list of related topics. The main content area displays the following information:

- Coronary Disease**
- DESCRIPTION**
- Ischemic heart disease (IHD)** has been defined by the presence of atherosclerosis in the epicardial coronary arteries.
- Atherosclerosis forms plaque in coronary vessels, progressively impairing myocardial blood flow.
- Women have smaller coronary vessels.
- Plaque in women distributed diffusely with less areas of critical stenoses
- Women have symptoms despite less obstruction
- Other factors decrease flow in women > men
- Different mechanisms for IHD in symptomatic women
- Symptoms and signs of IHD in women may be due to significant obstruction (>50% obstruction in one or more vessels) alone or in combination with other recently identified mechanisms for impaired vascular flow.
- Persistent symptoms and signs of IHD in women without evidence of obstructive **disease** suggest the dominance of these other mechanisms in impaired vascular flow (see "Pathophysiology").

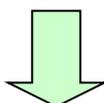
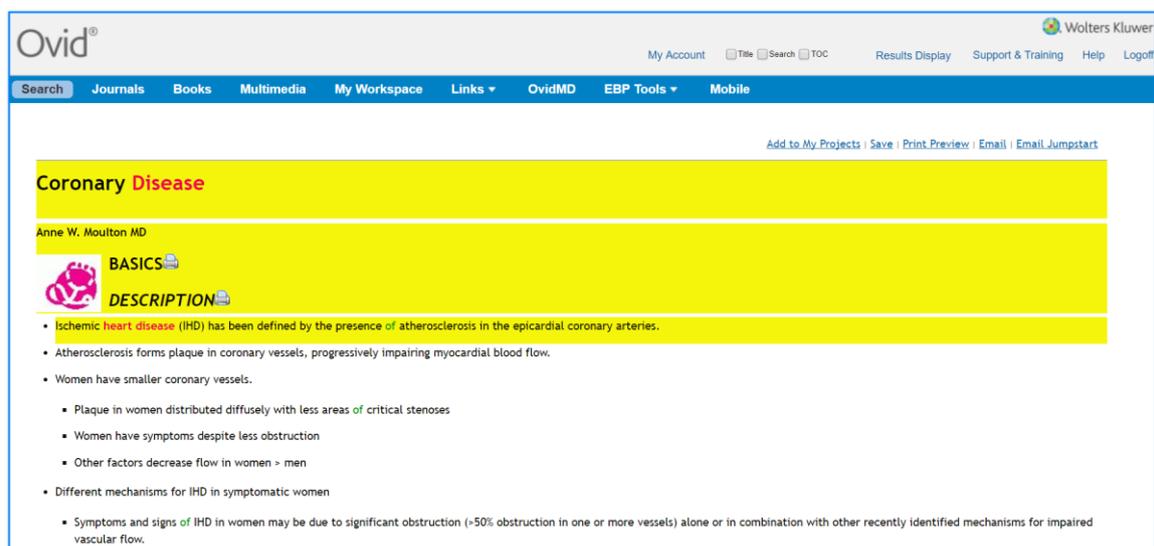
At the bottom, there is an "EPIDEMIOLOGY" section.

(3.2) Browse Full Text

- A. Utilizing the Table of Content, browser can browse Ovid full text in section, and jump to and chapters by clicking on the content table.
- B. Adjusting reading screen
If users wish to maximize the reading screen by hiding the Title, TCO, and search bar by un-clicking the right top options.

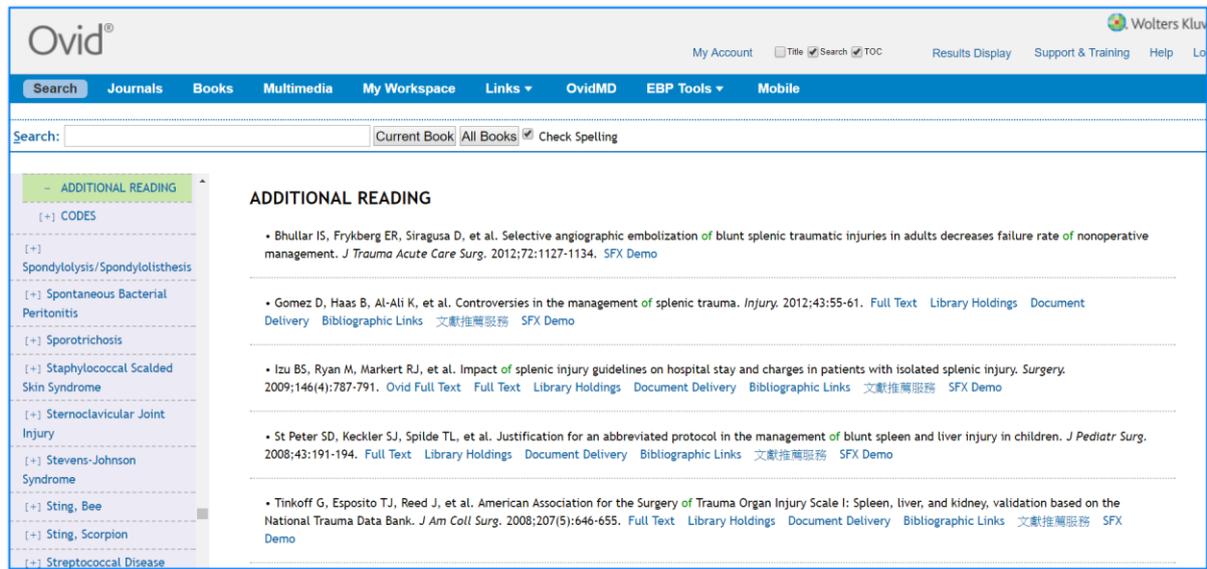


The screenshot shows the Ovid website interface for the article 'Coronary Disease'. In the top right corner, there are three checkboxes: 'Title', 'Search', and 'TOC', all of which are currently checked. A red rectangular box highlights these three options. A blue callout box with white text points to this area, stating: 'By untick these options, you can hide the book's title, search, or TOC to maximize your reading screen.' The main content area displays the article title 'Coronary Disease' by Anne W. Moulton MD, followed by 'BASICS' and 'DESCRIPTION' sections with bulleted text.

This screenshot shows the same Ovid website interface as the previous one, but with the 'Title', 'Search', and 'TOC' checkboxes in the top right corner unchecked. The resulting page layout is more compact, with the article title 'Coronary Disease' and the author 'Anne W. Moulton MD' at the top, followed by the 'BASICS' and 'DESCRIPTION' sections. The text in the 'DESCRIPTION' section is more clearly visible due to the reduced header space.

C. Additional Reading



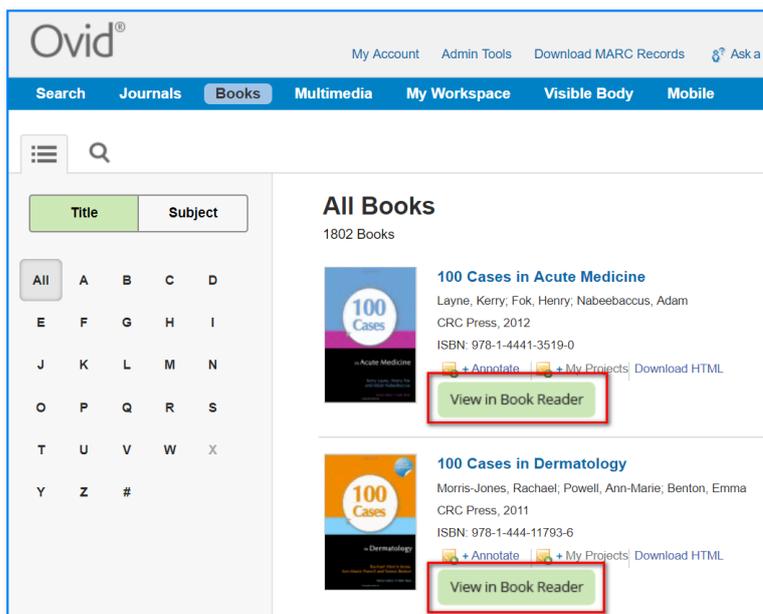
The screenshot shows the Ovid database interface. At the top, there is a navigation bar with 'Ovid' logo, 'My Account', 'Title Search TOC', 'Results Display', 'Support & Training', and 'Help'. Below this is a search bar with 'Search' and 'Current Book All Books Check Spelling' options. The main content area is titled 'ADDITIONAL READING' and lists several search results. Each result includes the authors, title, journal name, year, volume, and page numbers, along with links for 'Full Text', 'Library Holdings', 'Document Delivery', 'Bibliographic Links', '文獻推薦服務', and 'SFX Demo'. The results are:

- Bhullar IS, Frykberg ER, Siragusa D, et al. Selective angiographic embolization of blunt splenic traumatic injuries in adults decreases failure rate of nonoperative management. *J Trauma Acute Care Surg.* 2012;72:1127-1134. SFX Demo
- Gomez D, Haas B, Al-Ali K, et al. Controversies in the management of splenic trauma. *Injury.* 2012;43:55-61. Full Text Library Holdings Document Delivery Bibliographic Links 文獻推薦服務 SFX Demo
- Izu BS, Ryan M, Markert RJ, et al. Impact of splenic injury guidelines on hospital stay and charges in patients with isolated splenic injury. *Surgery.* 2009;146(4):787-791. Ovid Full Text Full Text Library Holdings Document Delivery Bibliographic Links 文獻推薦服務 SFX Demo
- St Peter SD, Keckler SJ, Spilde TL, et al. Justification for an abbreviated protocol in the management of blunt spleen and liver injury in children. *J Pediatr Surg.* 2008;43:191-194. Full Text Library Holdings Document Delivery Bibliographic Links 文獻推薦服務 SFX Demo
- Tinkoff G, Esposito TJ, Reed J, et al. American Association for the Surgery of Trauma Organ Injury Scale I: Spleen, liver, and kidney, validation based on the National Trauma Data Bank. *J Am Coll Surg.* 2008;207(5):646-655. Full Text Library Holdings Document Delivery Bibliographic Links 文獻推薦服務 SFX Demo

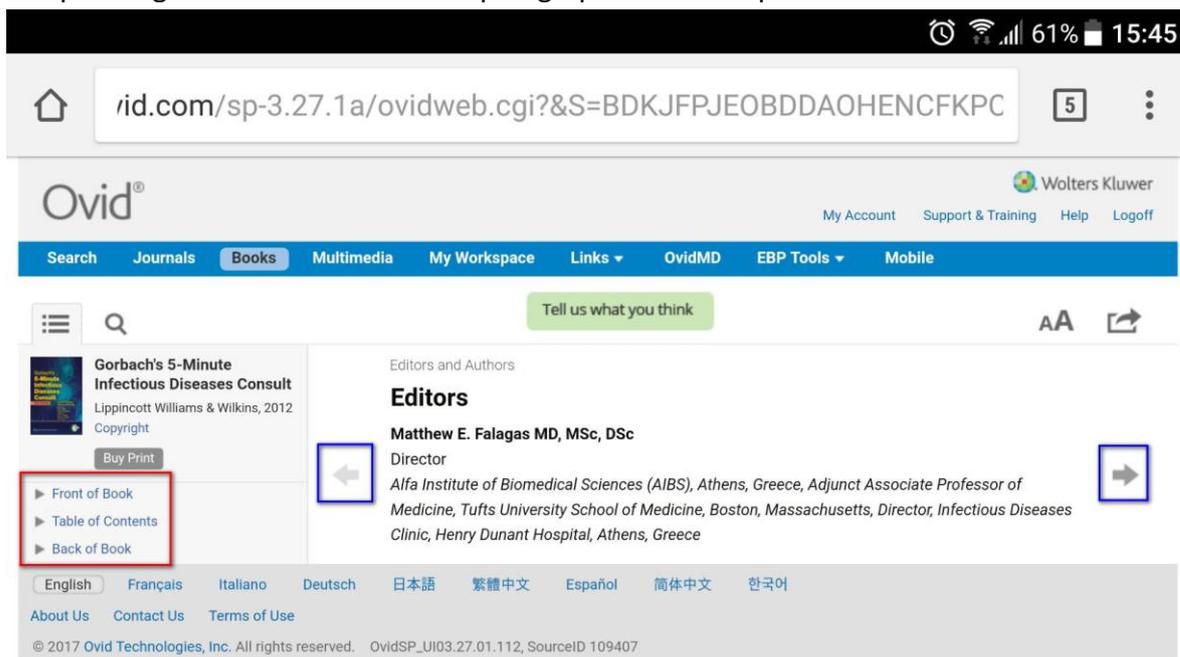
- ✓ Full Text connected to online full text : If the search article has open access resources online, OvidSP will help you to connect the link.
- ✓ Bibliographic Links : Hyperlink to MEDLINE、Biosis Preview and relevant content.
- ✓ Ovid Full Text : If the article is subscribed in user's Journals@Ovid the system can redirect you to the relative link-out.

(3.3) View in Book Reader

1. When click the book title, it will direct users to general Books@Ovid full-text mode to read the book. It is recommended to read Books@Ovid at the mode of Book Reader to have best reading experience if you access Books@Ovid with a tablet. (No additional APP requested to download.) Just click icon of **“View in Book Reader”** to access it.



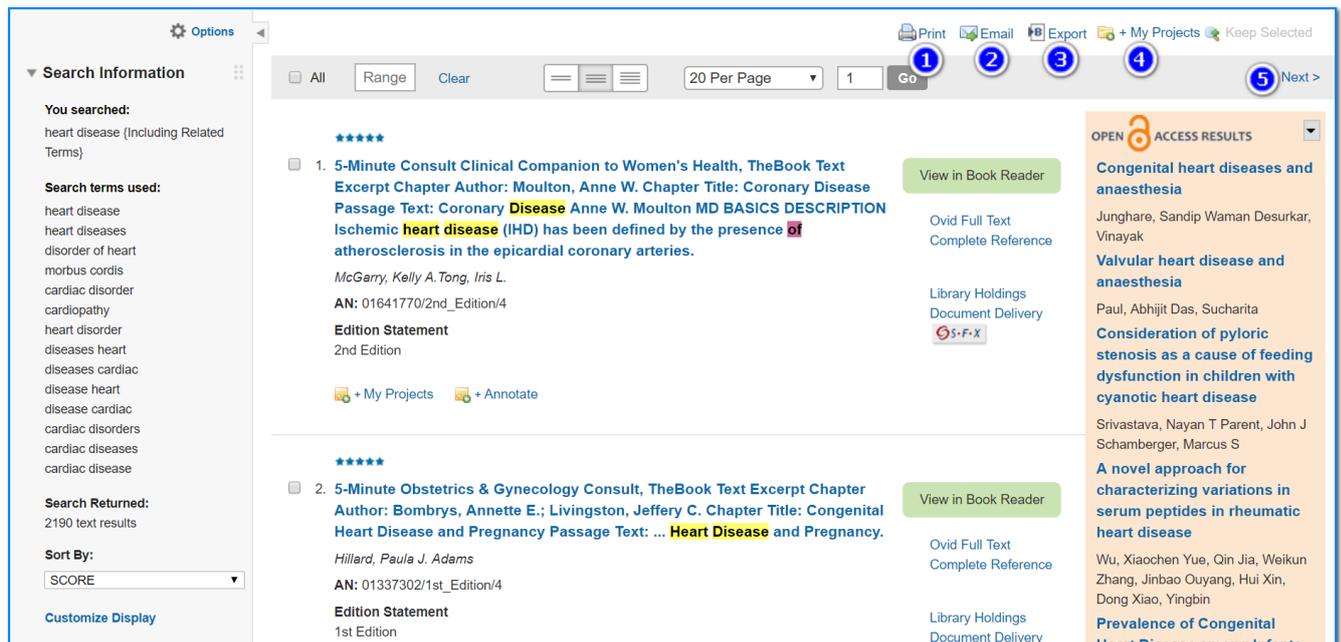
2. In **Book Reader** mode, the index links (Front of Book, Table of Content, Back of Book) listed in left of screen, and full text is still shown in middle right. Full text will be appropriately load on the screen, and users can simply click the right-pointing arrow or left-pointing arrow to move no next paragraph or back to previous one.



4. Export Result

(4.1) Print, Email, Export

Print, Email, Export will be located on the top and bottom of the search result for easy access. User can export there search result by Email, save, or print paper copies just by clicking the correlated icons.



The screenshot displays the Ovid search results page. On the left, the 'Search Information' sidebar shows the search terms used: 'heart disease', 'heart diseases', 'disorder of heart', 'morbus cordis', 'cardiac disorder', 'cardiopathy', 'heart disorder', 'diseases heart', 'diseases cardiac', 'disease heart', 'disease cardiac', 'cardiac disorders', 'cardiac diseases', and 'cardiac disease'. It also indicates 'Search Returned: 2190 text results' and a 'Sort By: SCORE' dropdown menu.

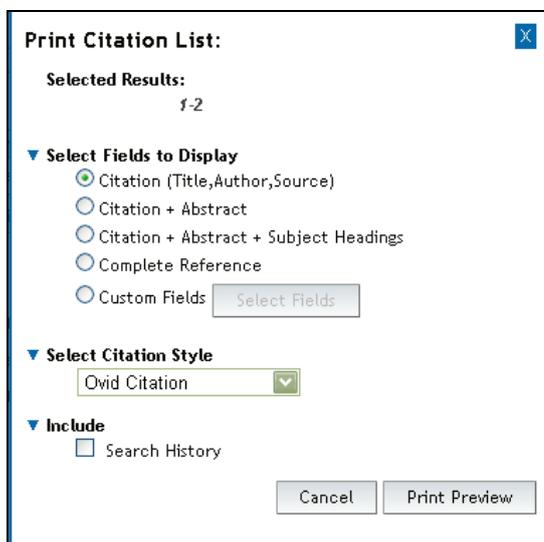
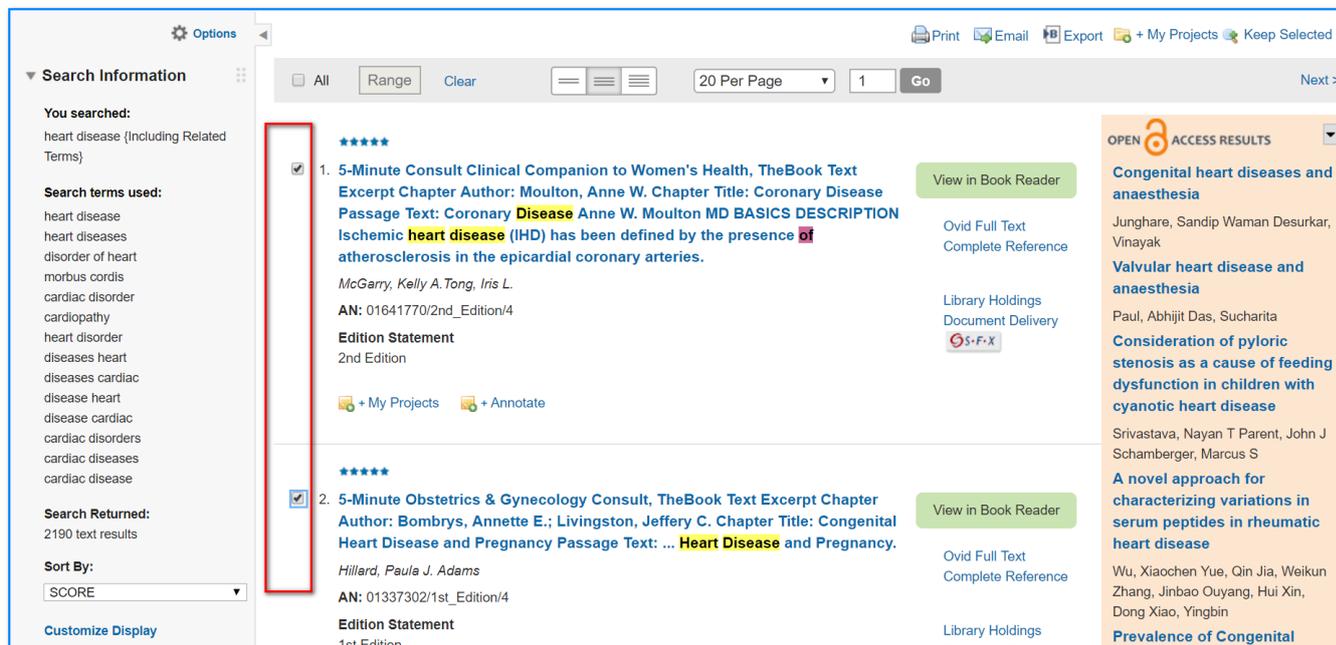
The main results area shows two search results, both with a 5-star rating. The first result is '5-Minute Consult Clinical Companion to Women's Health, TheBook Text Excerpt Chapter Author: Moulton, Anne W. Chapter Title: Coronary Disease Passage Text: Coronary Disease Anne W. Moulton MD BASICS DESCRIPTION Ischemic heart disease (IHD) has been defined by the presence of atherosclerosis in the epicardial coronary arteries.' It lists the author as McGarry, Kelly A. Tong, Iris L., AN: 01641770/2nd_Edition/4, and Edition Statement as 2nd Edition. The second result is '5-Minute Obstetrics & Gynecology Consult, TheBook Text Excerpt Chapter Author: Bombrys, Annette E.; Livingston, Jeffery C. Chapter Title: Congenital Heart Disease and Pregnancy Passage Text: ... Heart Disease and Pregnancy.' It lists the author as Hillard, Paula J. Adams, AN: 01337302/1st_Edition/4, and Edition Statement as 1st Edition.

At the top of the results area, there are icons for 'Print', 'Email', 'Export', '+ My Projects', and 'Keep Selected'. Below the results, there are numbered callouts 1 through 5 pointing to the 'Print', 'Email', 'Export', '+ My Projects', and 'Next >' icons respectively.

On the right side, there is an 'OPEN ACCESS RESULTS' section with a dropdown arrow. It lists several titles: 'Congenital heart diseases and anaesthesia' by Junghare, Sandip Waman Desurkar, Vinayak; 'Valvular heart disease and anaesthesia' by Paul, Abhijit Das, Sucharita; 'Consideration of pyloric stenosis as a cause of feeding dysfunction in children with cyanotic heart disease' by Srivastava, Nayan T Parent, John J Schamberger, Marcus S; 'A novel approach for characterizing variations in serum peptides in rheumatic heart disease' by Wu, Xiaochen Yue, Qin Jia, Weikun Zhang, Jinbao Ouyang, Hui Xin, Dong Xiao, Yingbin; and 'Prevalence of Congenital Heart Disease among Infants'.

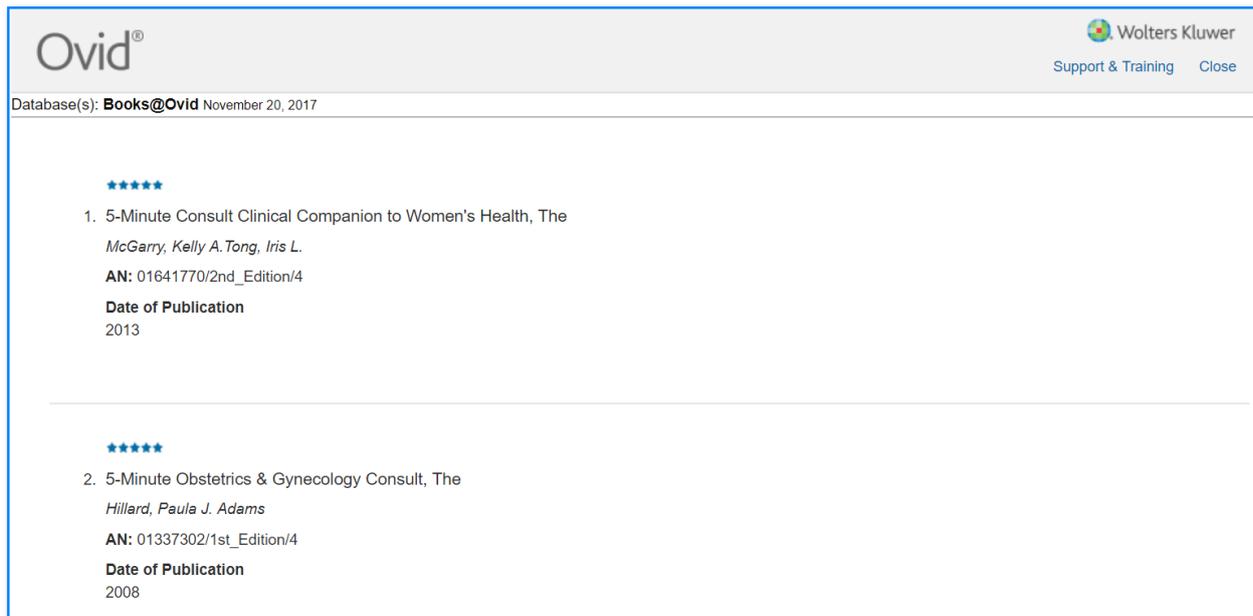
4.1.1 Print:

When you select  **Print** from the result function set, the system opens the Print Citation List window. Print Dialog sections are:



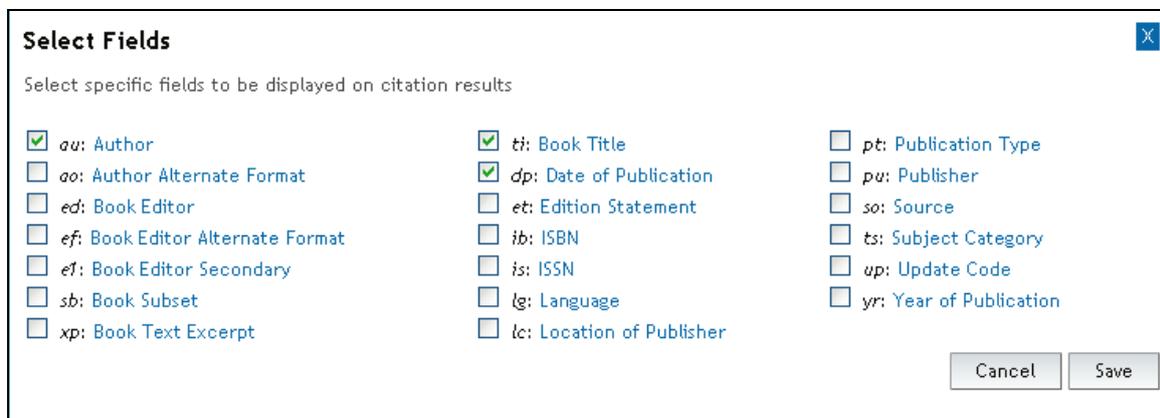
- Selected Results - displays the results selected for output
- Select Fields to Display - choose which citation fields to display in the output
- Select Citation Style - choose the style in which the citations should be output
- Include Options - include additional information to be included with the citations

Ovid displays a list of selectable field combinations with *Citation Only* as the default.

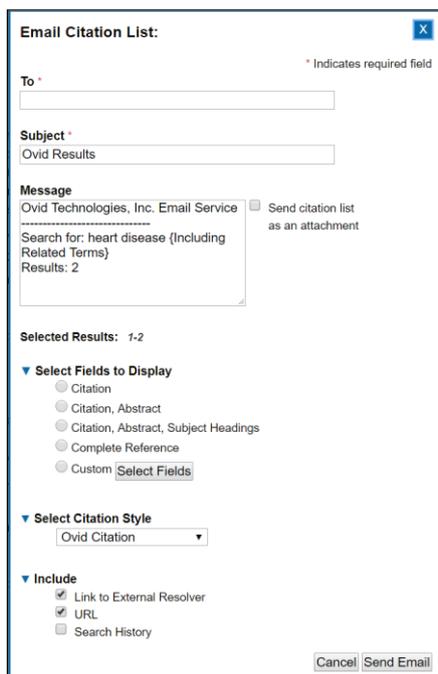


Custom Fields : Displays a list of all available fields where you can select from to be included in the output. The fields: Author, Title, Journal and Publication Date are selected by default. This option is only available when the user has this option.

Select Fields



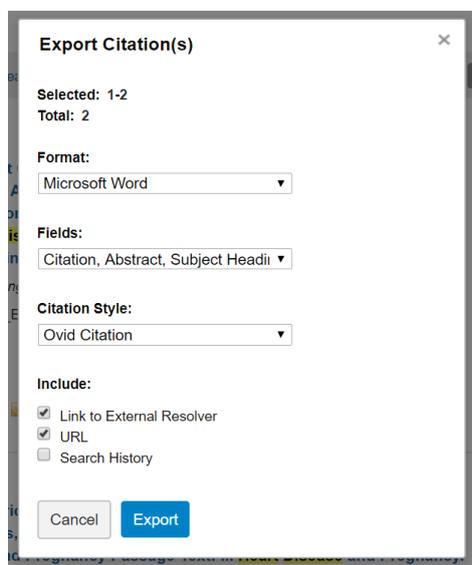
4.1.2 Email : Email



You can send your search results through email with an option to include specific fields, select citation style, and include a URL, search history and annotations.

4.1.3 Export : Export

The export function allows you to export the citation list and selected objects to:



- Formatted files (like Word and PDF)
- Citation Managers:
 - RefWorks
 - Locally installed citation manager
- Tagged text files (like XML, Reprint/Medlars, BRS tagged, RIS)

Export to Rich Text Formats Sections:

- Selected Results
- Selected Fields to Display
- Select Citation Style
- Include

Defaults:

- Citation only
- Ovid Citation
- Links to Full Text in citation list (selected)

4.1.4 Add to my Project : + My Projects

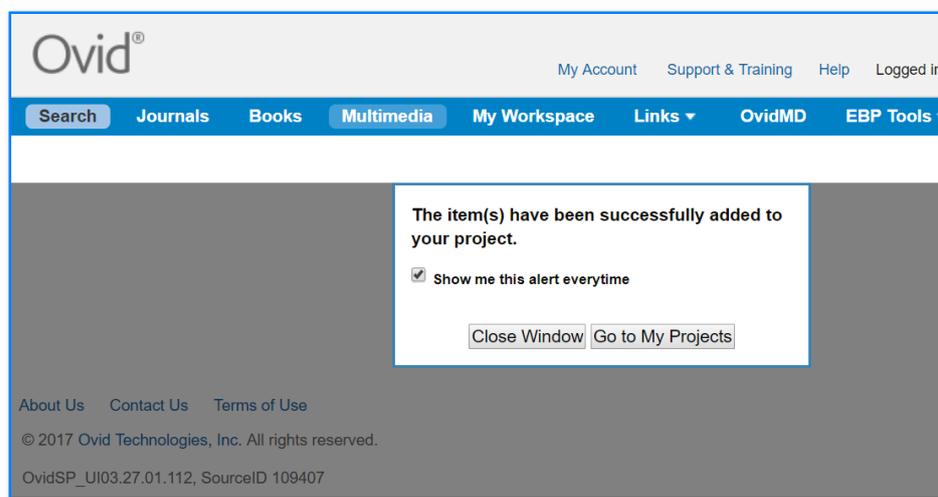
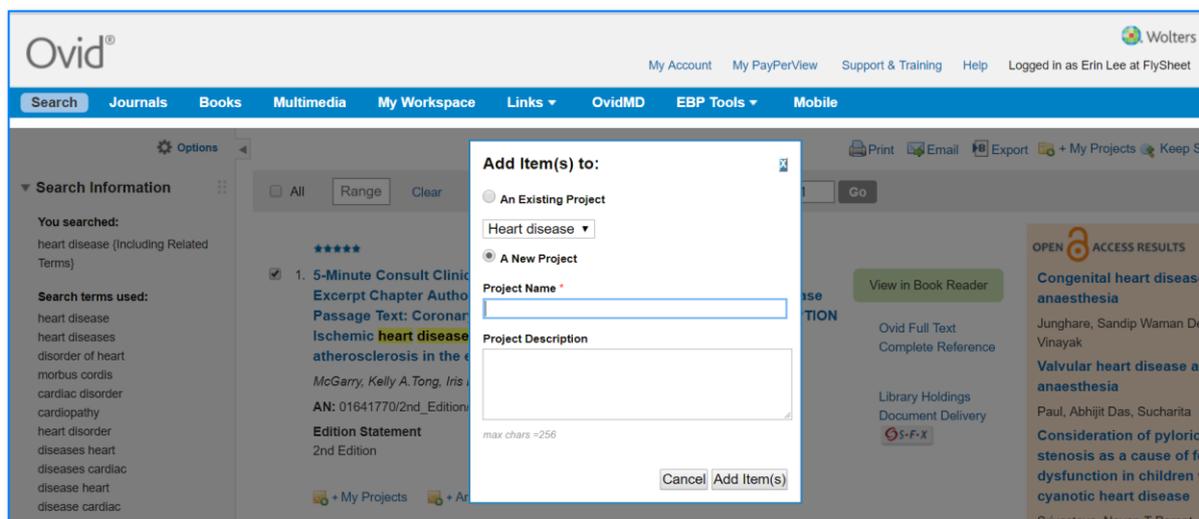
My Projects is a folder management system that allows you to organize your research. You can store the following types of items in a project:

- Search Results
- Autoalert Results
- Search Strategies
- Images
- Text excerpts from journals
- User-added citations and files

You can add items to a project from many places within OvidSP:

- Results Display
- HTML Full Text Journal Article
- PDF Journal Article
- Book Chapter

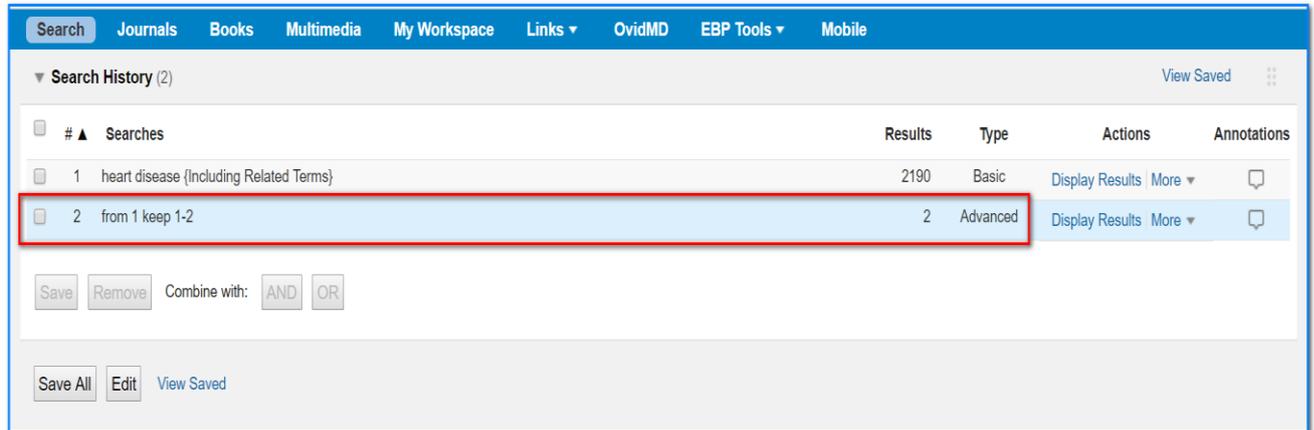
And, you can add citations to articles and websites outside of OvidSP using the Ovid Toolbar. **To choose a project folder and then click “Add Item(s)”:**



4.1.5 Keep Selected : Keep Selected

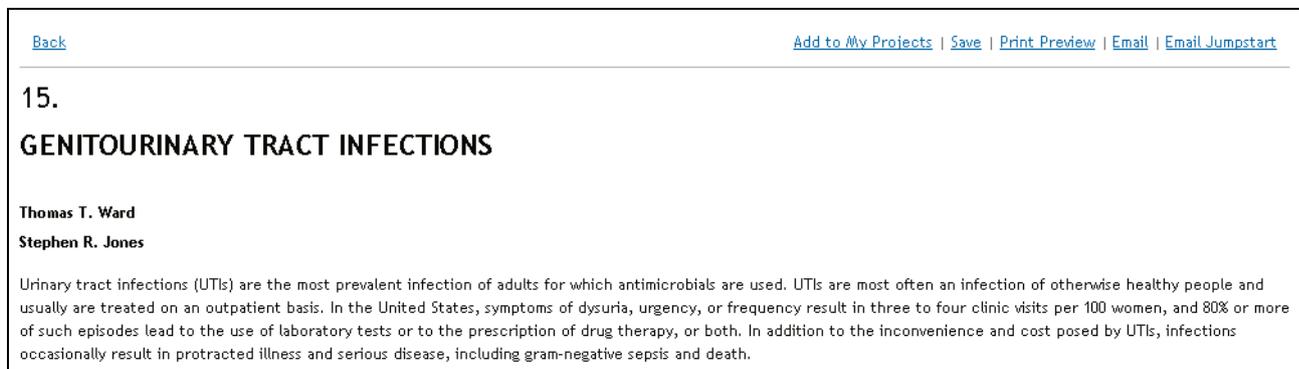
User can save their search result by simply selecting the searches they wish to save and click

on “Keep Selected”.  Keep Selected



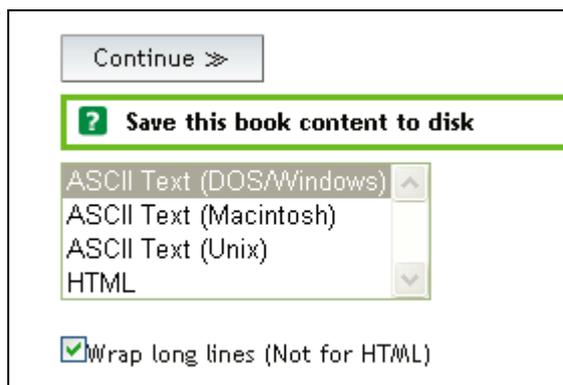
(4.2) Content Browsing Management

You can Save、Print Preview, Email, or Email Jumpstart by clicking the icon on the top of the screen.



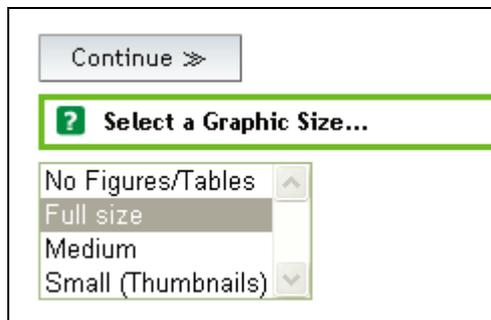
1. Save

User can chose saving format after clicking save icon (ASCII or HTML)



2. Print Preview

User can pre-set the graphic size to be printed.



- ✓ No figures/Tables
- ✓ Full Size : original graphic size
- ✓ Medium : graphic size suitable for Macintosh computer
- ✓ Small(Thumbnalls) : small graphic

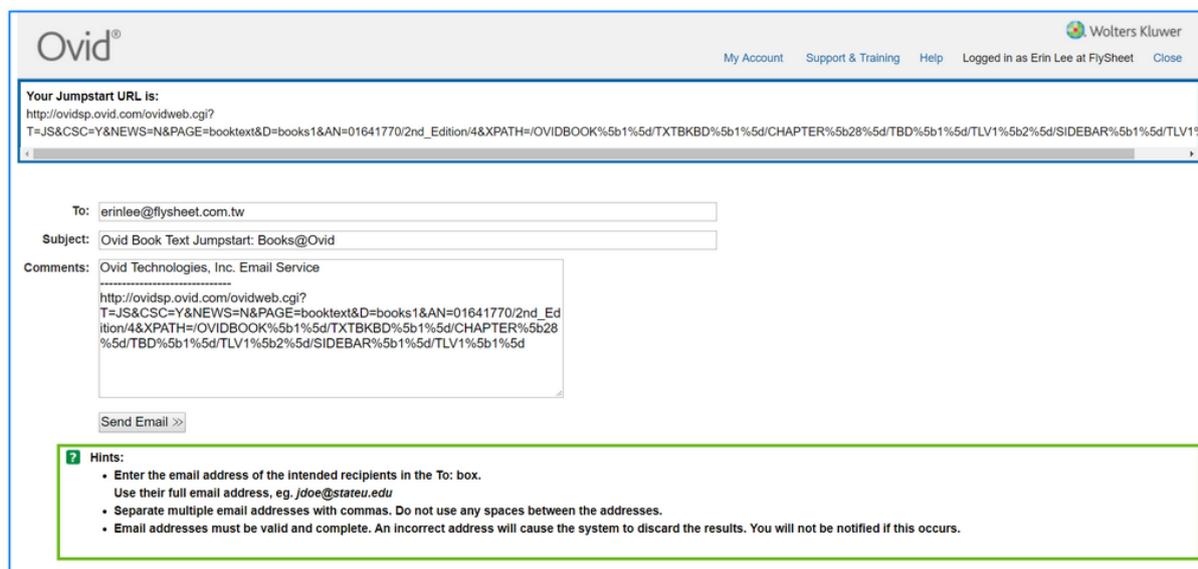
3. Email



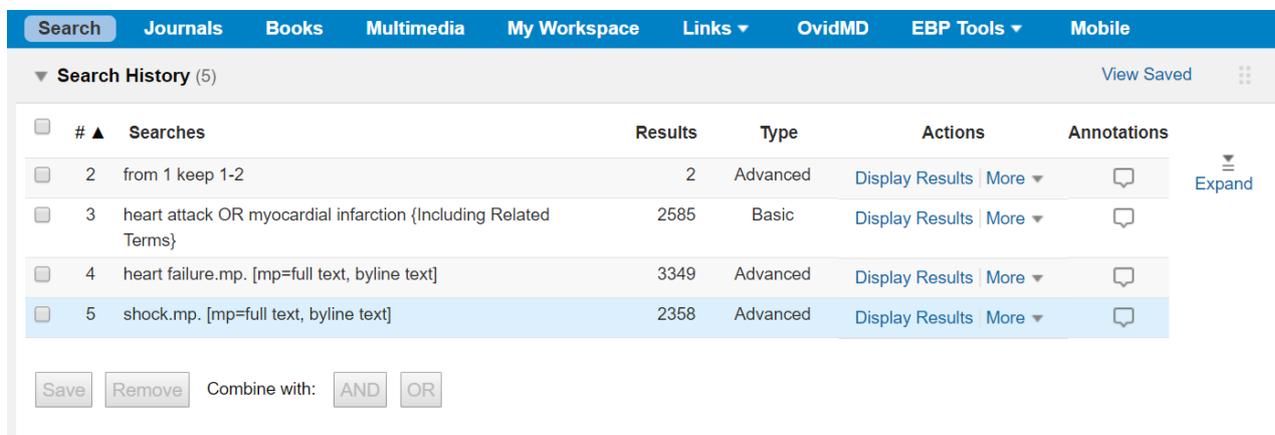
- ✓ To : Enter email address. If there is multiple subject, separate them by “,”.
- ✓ From : Enter User’s E-mail Address here ◦
- ✓ Subject : Briefly describe the purpose of the letter in the subject line.
- ✓ Annotation : optional
- ✓ Send e-mail : Send e-mail by clicking the send email icon below the Annotation icon.

4. Email Jumpstart

User can email the URL as emailing content to their email. However, such function needed to be operate within the IP domain.



5. Search strategy

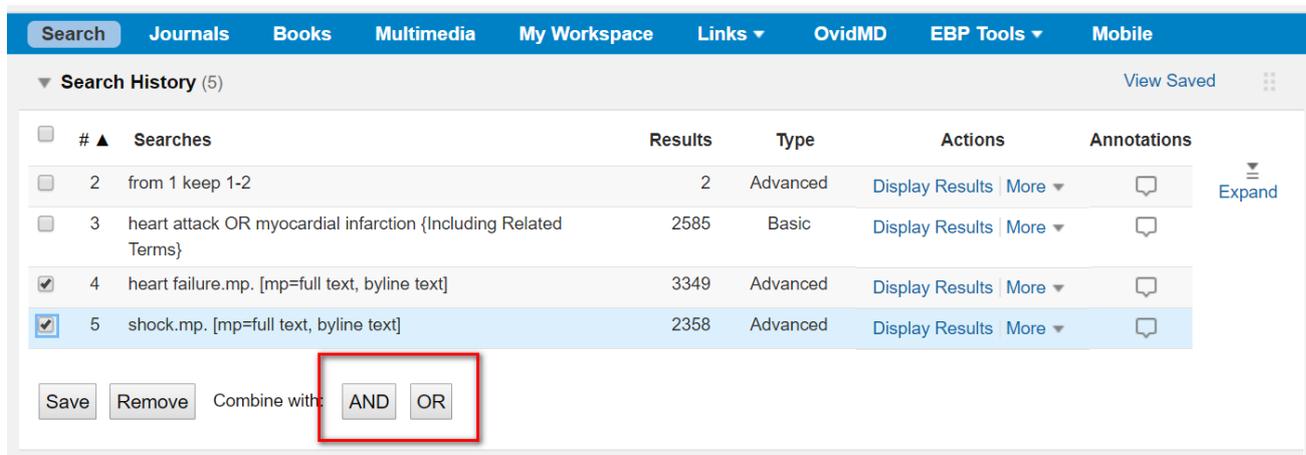


#	Searches	Results	Type	Actions	Annotations
2	from 1 keep 1-2	2	Advanced	Display Results More	Annotations
3	heart attack OR myocardial infarction {Including Related Terms}	2585	Basic	Display Results More	Annotations
4	heart failure.mp. [mp=full text, byline text]	3349	Advanced	Display Results More	Annotations
5	shock.mp. [mp=full text, byline text]	2358	Advanced	Display Results More	Annotations

Combine with:

(5.1) Boolean Operation 「Combine」

User can select the search history they wish to combine and combine them with And or Or operation.



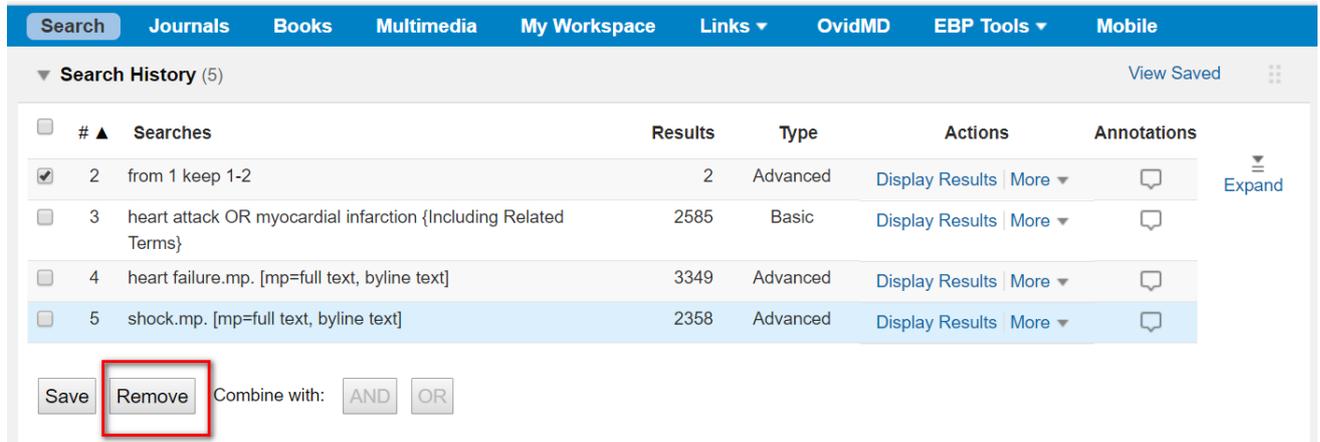
#	Searches	Results	Type	Actions	Annotations
2	from 1 keep 1-2	2	Advanced	Display Results More	Annotations
3	heart attack OR myocardial infarction {Including Related Terms}	2585	Basic	Display Results More	Annotations
<input checked="" type="checkbox"/>	4 heart failure.mp. [mp=full text, byline text]	3349	Advanced	Display Results More	Annotations
<input checked="" type="checkbox"/>	5 shock.mp. [mp=full text, byline text]	2358	Advanced	Display Results More	Annotations

Combine with:

Attention : only Advance Search Type can be Combine Search

(5.2) Delete Searches

User can delete their search in search history by selecting the search and click “Remove” to remove the search in the search history.



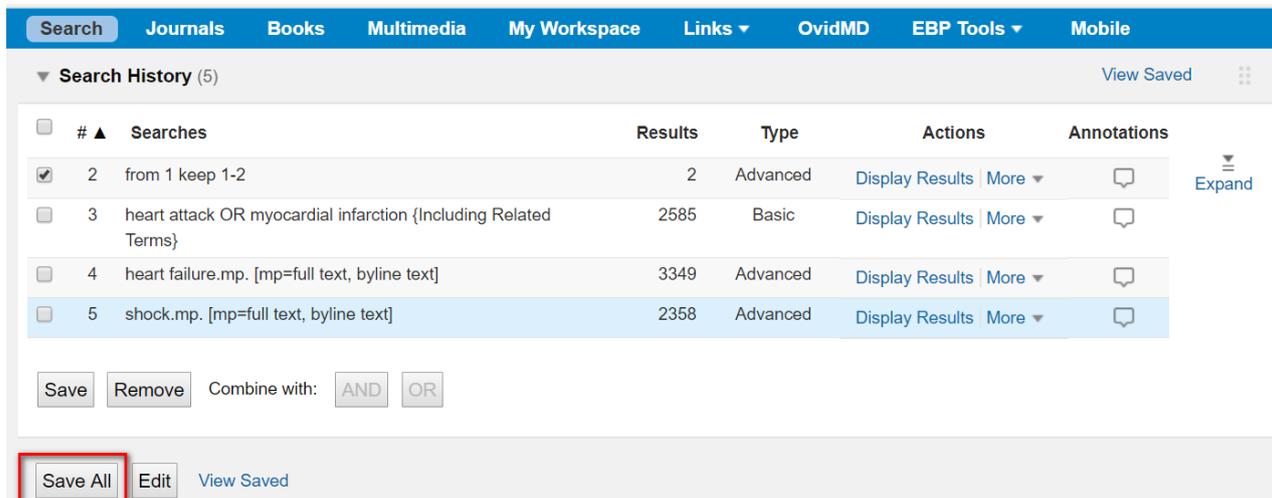
The screenshot shows the 'Search History' section of a web application. It features a table with columns for search number, search text, results, type, actions, and annotations. The 'Remove' button in the bottom left corner is highlighted with a red box.

#	Searches	Results	Type	Actions	Annotations
2	from 1 keep 1-2	2	Advanced	Display Results More	Annotations
3	heart attack OR myocardial infarction (Including Related Terms)	2585	Basic	Display Results More	Annotations
4	heart failure.mp. [mp=full text, byline text]	3349	Advanced	Display Results More	Annotations
5	shock.mp. [mp=full text, byline text]	2358	Advanced	Display Results More	Annotations

Buttons: Save, Remove, Combine with: AND, OR

(5.3) Save Search History

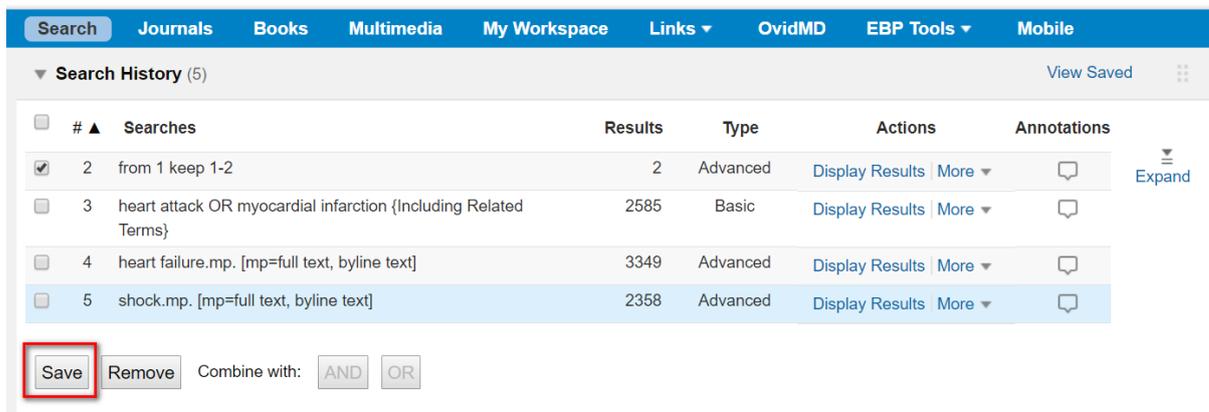
“Save All”: save the entire search history



The screenshot shows the 'Search History' section of the application. At the top, there is a navigation bar with tabs: Search, Journals, Books, Multimedia, My Workspace, Links, OvidMD, EBP Tools, and Mobile. Below this, the 'Search History (5)' section is displayed, containing a table with columns: #, Searches, Results, Type, Actions, and Annotations. The table lists five search entries. Below the table, there are buttons for 'Save', 'Remove', and 'Combine with: AND OR'. At the bottom of the section, the 'Save All' button is highlighted with a red box, along with 'Edit' and 'View Saved' links.

#	Searches	Results	Type	Actions	Annotations
2	from 1 keep 1-2	2	Advanced	Display Results More	
3	heart attack OR myocardial infarction {Including Related Terms}	2585	Basic	Display Results More	
4	heart failure.mp. [mp=full text, byline text]	3349	Advanced	Display Results More	
5	shock.mp. [mp=full text, byline text]	2358	Advanced	Display Results More	

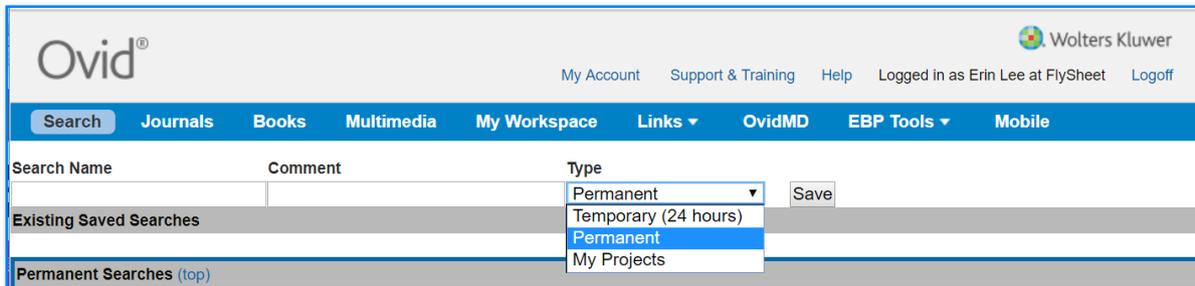
“Save”: only save the selected searches



This screenshot is similar to the one above, showing the 'Search History' section. In this instance, only the first search entry (number 2) is selected, indicated by a checked checkbox. The 'Save' button at the bottom left is highlighted with a red box, indicating that only the selected search will be saved.

#	Searches	Results	Type	Actions	Annotations
2	from 1 keep 1-2	2	Advanced	Display Results More	
3	heart attack OR myocardial infarction {Including Related Terms}	2585	Basic	Display Results More	
4	heart failure.mp. [mp=full text, byline text]	3349	Advanced	Display Results More	
5	shock.mp. [mp=full text, byline text]	2358	Advanced	Display Results More	

Save search history is to save the entire search history to you personal account, saving user's time on next time access. User can choose to save search history temporary or permanently.

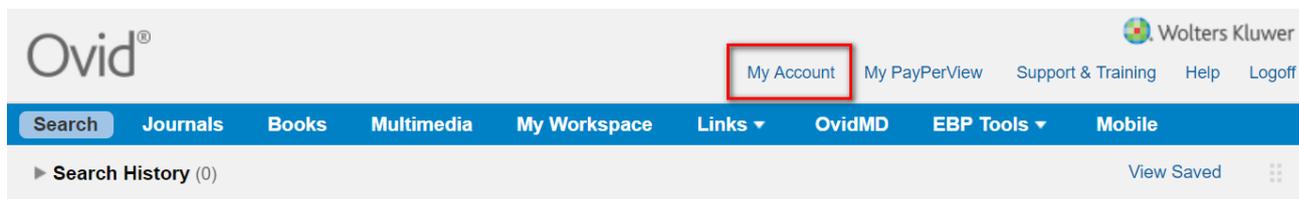


The screenshot shows the Ovid search interface. At the top, there is a navigation bar with the Ovid logo and the Wolters Kluwer logo. Below the navigation bar, there is a search form with columns for 'Search Name', 'Comment', and 'Type'. The 'Type' column has a dropdown menu open, showing four options: 'Permanent', 'Temporary (24 hours)', 'Permanent', and 'My Projects'. A 'Save' button is visible to the right of the dropdown menu. Below the search form, there is a section for 'Existing Saved Searches' and a link for 'Permanent Searches (top)'.

1. Temporary (24 hours)
Save search history in a temporary status if user needs to be disconnected from the server. The search history will be deleted after 24 hours.
2. Permanent Save
Save search history permanently for future access if the same study needed to be done. The search history will be saved in the system permanently unless the user has deleted them.

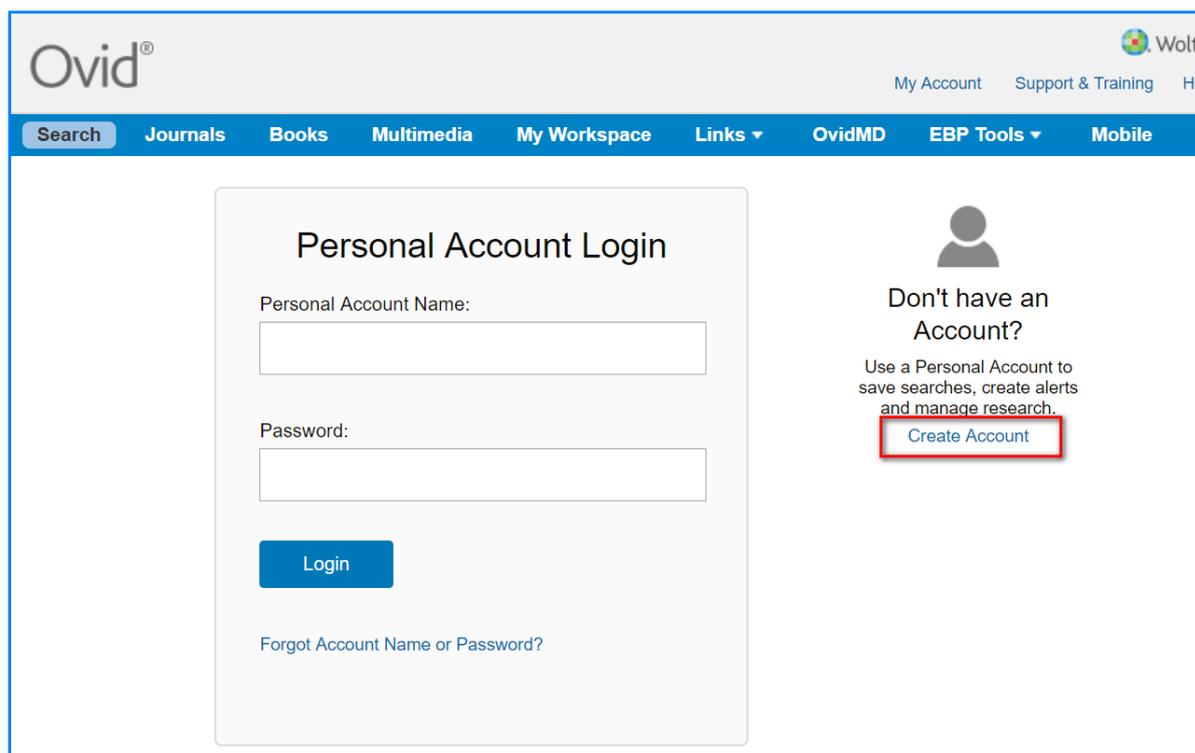
Appendix : Application of Personal Account

User may create an account when you log into OvidSP.

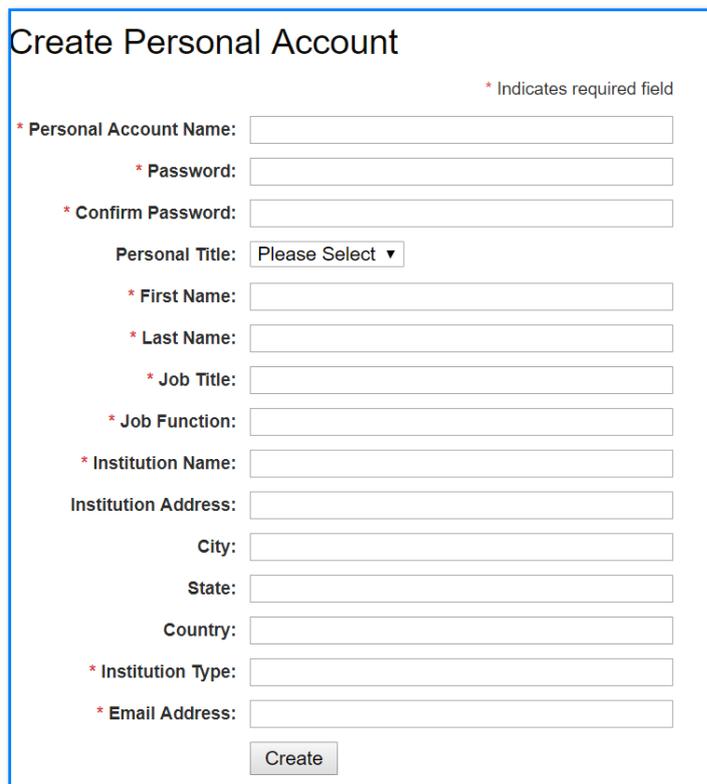


OvidSP displays a My Account link in the session bar.

Click the *Create Account* link and OvidSP opens the Create Personal Account page.



Follow these steps to create your own personal account.



1. Type your account name and your password.
2. Re-enter your password for confirmation.
3. Type your First Name and Last Name on separate text boxes.
4. Supply a security question.
5. Type your email address.
6. Click Create to proceed with the creation of your Personal Account.

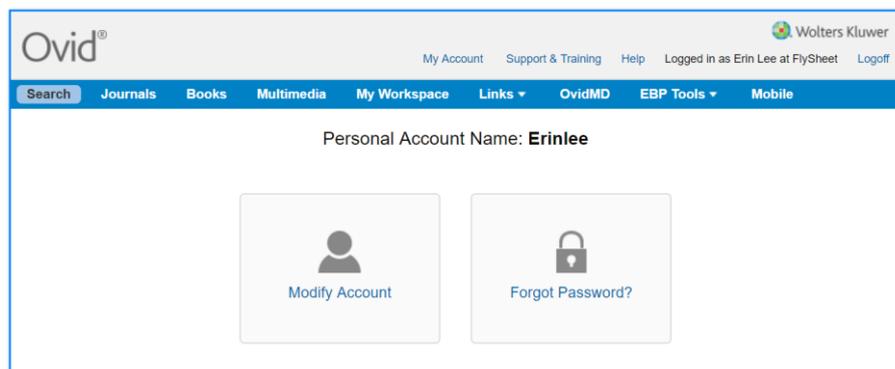
Your password must contain at least 6 characters (combination of numbers and letters) but not be more than 8.

The email address is only used to reset your password when needed.

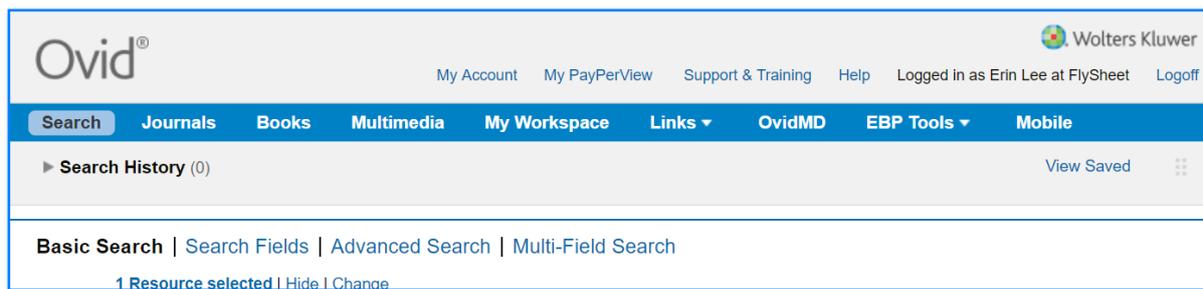
Create as many personal accounts as you need. However, you must remember the corresponding account names, passwords, and email addresses of every personal account you create.

OvidSP opens the Personal Account Administration Page.

Click the *Search* page link.



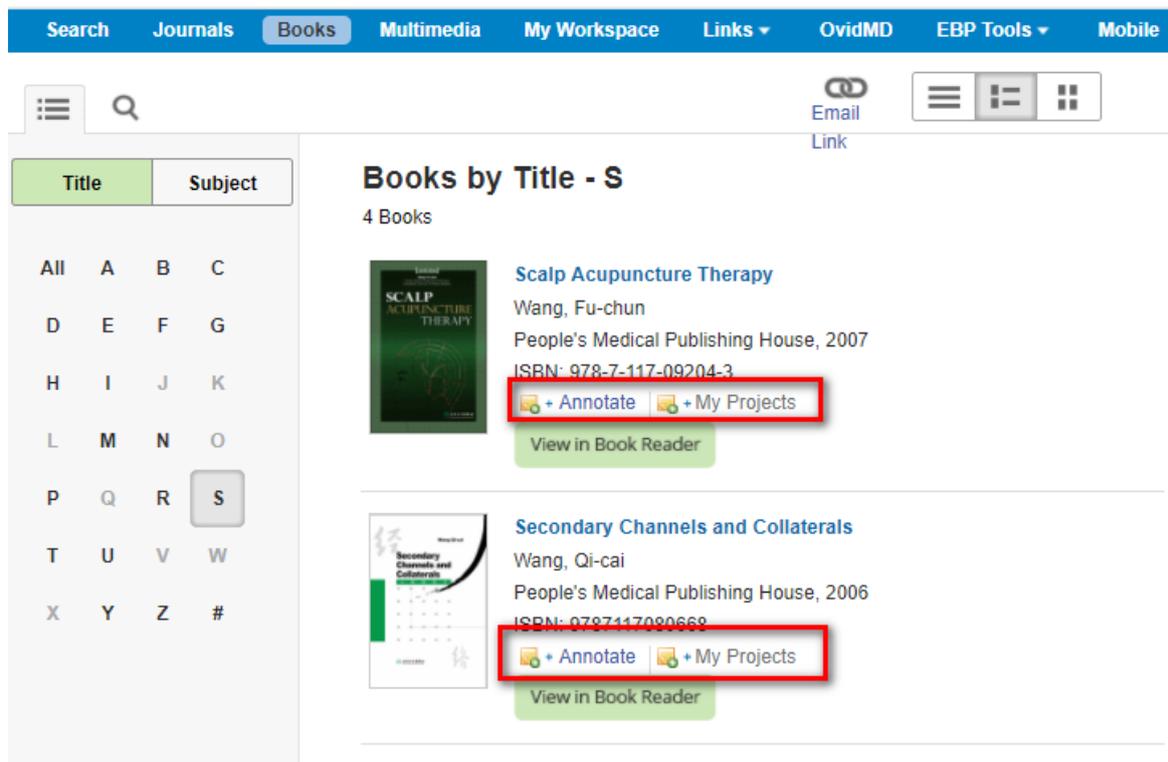
OvidSP opens your search session in your new personal account.



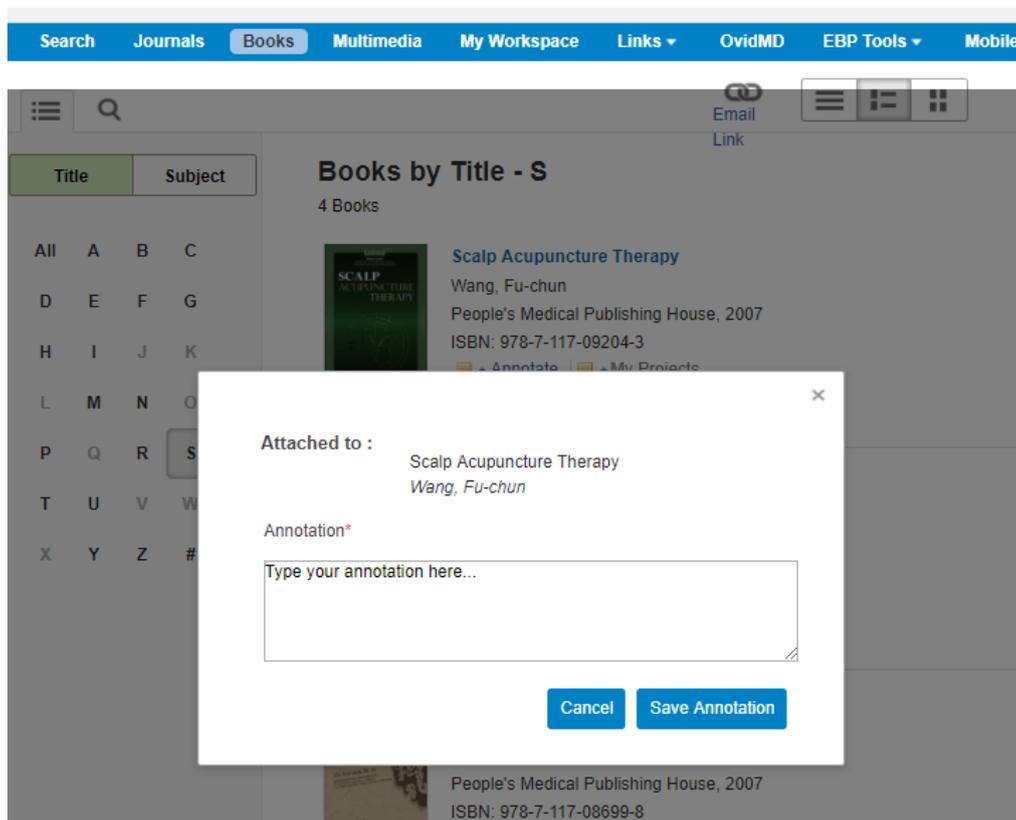
OvidSP stores all searches, alerts, annotations and projects for your personal account under the My Workspace tab.

The next time you login, OvidSP requires that you use the account name and password to access the saved searches and projects in this account.

After applying a personal account, user can add Annotation to the booklist in Books@Ovid.



To make a annotation, please direct click “Annotate” and then you can type your note on pop-up window.





6 Technical Support

Books@ Ovid is a e-book full text database, Subscriber can access and search the entire subscription; at the same instance, user can also search relevant subject matter through Ovid Medline. Further more, though Ovid, User can connect to resources outside of the system, obtaining all information they need in one platform.

Please contact Flysheet Medical Informatics Co. if there is any question regarding Ovid update or other relevant info. We are glad to take in your calls and opinion.

Telephone : 886-2-2658-2223

Fax : 886-2-2658-2224

Address : 2F, Number 40 Lane 91, Nei-Hu Rd. 1st Section, Nei-Hu District, Taipei
City, Taiwan 114

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